

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

2015-16

1. Details of the Institution

1.1 Name of the Institution

VEENA MEMORIAL COLLEGE OF EDUCATION

1.2 Address Line 1

KAILADEVI ROAD, VILLAGE-

Address Line 2

POST- RAMPUR DHAWAI, VIA

City/Town

KARAU LI

State

Rajasthan

Pin Code

322241

Institution e-mail address

vmcekarauli@gmail.com

Contact Nos.

07464-250501

Name of the Head of the Institution:

Dr.Sunil sharma

Tel. No. with STD Code:

07464-250501

Mobile:

09928054004

Name of the IQAC Co-ordinator:

Dr.Sunil Sharma

Mobile:

9928054004

IQAC e-mail address:

iqac.vmce@gmail.com

1.3 NAAC Track ID (*For ex. MHCOGN 18879*)

RJCOTE 14375

1.5 Website address:

www.vmsseewa.com

Web-link of the AQAR:

www.vmsseewa.com/AQAR 2016

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.46	2011	5 YEARS
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

12/10..2015

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR _____ NILL _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

.....

1.11 Name of the Affiliating University (*for the College*)

University Of KOTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

15

2.2 No. of Administrative/Technical staff

08

2.3 No. of students

20

2.4 No. of Management representatives

05

2.5 No. of Alumni

20

2.6 No. of any other stakeholder and
community representatives

10

2.7 No. of Employers/ Industrialists

05

2.8 No. of other External Experts

07

2.9 Total No. of members

90

2.10 No. of IQAC meetings held

2

2.11 No. of meetings with various stakeholders:

1

Non-Teaching Staff

Students

Alumni

Others

1

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution

(ii) Themes

Teachers as Designers of Technology, Pedagogy and Technical content

2.14 Significant Activities and contributions made by IQAC

Faculty Development Programs are Implemented in Digital Mode

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Purchase of 1000 Books	Books purchased & Subscribed to NCTE journals also.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

<p>Nil</p>

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	0	01	0
PG Diploma				
Advanced Diploma				
Diploma	01	----	01	---
Certificate				
Others				
Total	02		02	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	--
Trimester	--
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employer Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

All Updation of Syllabus taken by University only

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NILL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
33	05	10	18	0

02

2.2 No. of permanent faculty

with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	--	-
----	----	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Faculty Development Program for Faculties
Online Feedback system should be implemented
GroupDiscussion

2.7 Total No. of actual teaching days during this academic year

216

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As terms by NCTE

2.9 No. of faculty members involved in curriculum

0	0	1
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restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

90

2.11 Course/Programme wise

distribution of pass percentage : Results awaited

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass
B.Ed	200	Awaited	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Online submission of Feedback

Purchasing of 1000 books

Subscription of NCTE Journals

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	01
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	-	-	-
Technical Staff	05	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes the faculties for taking Major and Minor Research Projects. A separate wing of research is set up to promote research in the institution under the initiative of IQAC.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	2
Sponsoring agencies	0	0	0	0	2

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this _____ year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International

3.23 No. of Awards won in NSS:

University level State level
National level International

3.24 No. of Awards won in NCC:

University level State level
National level International

3.25 No. of Extension activities organized

University forum

College forum

NCC

0

NSS

01

Any other

0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1.Camps were organized to promote awareness regarding AIDS, Social literacy and women empowerment in the society.
- 2.College Students conducted a sample survey to the social status of schedule caste

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 acres	0	nill	15 acres
Class rooms	10	0	nill	10
Laboratories	08	0	nill	08
Seminar Halls	02	0	nill	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	As per norms		nill	As per norms
Value of the equipment purchased during the year (Rs. in Lakhs)	As PER NORMS		nill	As PER NORMS
Others				

4.2 Computerization of administration and library

Automation of Library and its Computerization of Books which has purchased newly & implementation of Journals subscription.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11837	As per MRP	860	As per MRP	12697	As per MRP
Reference Books						
e-Books	--	--	-	--	--	--
Journals	07	As per MRP	--	--	07	As per MRP
e-Journals	10	As per MRP	--	--	10	As per MRP
Digital Database	--	--	--	--	--	--
CD & Video	15	2500	10	1500	25	4000
Magazines	10	As per MRP	--	--	10	As per MRP
Newspapers	5	As per MRP	--	-	5	As per MRP

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Language Lab	Office	Others
Existing	42	20	20	2	--
Added					
Total	42	20	20	2	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

yes

4.6 Amount spent on maintenance in lakhs :

i) ICT	2.25
ii) Campus Infrastructure and facilities	1.75
iii) Equipments	2.75
iv) Others	1.25
Total :	8.0

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Contribution of Purchase of books and its automation has increased Students attendance to library.

Awareness of Faculty Development Programs leads to Teaching Pedagogy

5.2 Efforts made by the institution for tracking the progression

Seminars & Conferences Conducted by College

Monitoring of Library usage proceeds to teaching & learning

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
388			98

(b) No. of students outside the state

(c) No. of international students

	Category	Men-203	%	Women-283	%
a	SC	37	18.2	40	14.1
b	ST	33	16.2	62	21.9
c	OBC	100	49.2	93	32.8
d	Physically challenged	01	0.49	01	0.35
e	General Category	43	21.1	88	31.0
f	Rural	145	72.9	208	73.5
g	Urban	58	28.7	75	26.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Back end Up Coaching Classes Had taken for 50 Students to attend TET exams & others

5.5 No. of students qualified in these examinations

NET

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

UPSC

Others

5.6 Details of student counselling and career guidance

For last 5 years, we had running Counselling & Career Guidance Centres to Motivate & Activate the Students to track on right path at right time by right way.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
20	All	68	124

5.8 Details of gender sensitization programmes

To avoid Sexual harassment, we had activate Anti Ragging Cell for last 5 years for the development & motivation of Girl Students to feel fearless environment in studies

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	----	---
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _

nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Institute has grown into a leading institution of higher learning in General Education. The College has several achievements to its credit in the academic field as well as extracurricular activities.

'To provide a value-based education to inculcate competitive spirit towards attainment of academic excellence'

6.2 Does the Institution has a management Information System

The MIS system is in Process under the approval of Management & administration

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College doesn't enter into Curriculum design since it is under control of University

6.3.2 Teaching and Learning

We follow the pedagogy system of learning which leads to better Development in areas of Curriculum, Mode of Teaching, Type of Learning, Management of Students etc.

Also Our pedagogy implements a vast improvements in most areas of teaching which includes Time time attendance, Performance scaling etc

6.3.3 Examination and Evaluation

External Examinations are conducted as per the rules of the parent university. Besides, the institution conducts Internlas tests to monitor student

6.3.4 Research and Development

Regards Research & development,we motivate the faculties & Learners to involve for the Teaching Methods

6.3.5 Library, ICT and physical infrastructure / instrumentation

Automation of Library is in process. Purchase of new books & Subscription of NCTE journals leads to new learning culture.Also management will process for Digital Class rooms which under process

6.3.6 Human Resource Management

Regards HRM,we have enough staffs for our Requirement.

6.3.7 Faculty and Staff recruitment

Regards Staff Requirement, University & Government will take over the Permanent staff Requirements

6.3.8 Industry Interaction / Collaboration

No we don't have any relation with any Industries since it is teacher educating Institute.

6.3.9 Admission of Students

Admission of Students will take on by Merit basis And also Reservation system follows for Caste & Gender.

6.4 Welfare schemes for

Teaching	PF
Non teaching	PF
Students	Merit Scholarships

6.5 Total corpus fund generated

no

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	---	--	--
Administrative	Yes	----	No	--

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG /Diploma Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University will take care of Efforts for reforms

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No efforts are made to promote autonomy by the university.

6.11 Activities and support from the Alumni Association

We have contacts with aluminis for the placement And other purposes also

6.12 Activities and support from the Parent – Teacher Association

PTA will do the required as it needs. Suggestions are received to promotion activities.

6.13 Development programmes for support staff

Development program like DTP.DCA,Distance education programs will under process for Support staffs

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Gardening of full Campus
- To make efforts for Paper free zone
- Implementation of Waste management
- To implement Water management projects

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Computerisation of Library
- Digital Class Rooms
- Wi-Fi Zone on Campus

- Intro of WEBINARS during Conferences

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

All the above plans will be under process and most of them will be at end stage

7.3 Give two Best Practices of the institution

- Implementation of better Pedagogy in the college leads to development in learning process
- Fullfillment of Requirements in campus such as Library automation,Webinars,Eco campus .

7.4 Contribution to environmental awareness / protection

Ecological campus with Wastemangement,Green campus,Water projects leads to awareness of environment among students

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

None

8. Plans of institution for next year

1. Implementation of GREEN on campus land
2. Construction of Digital classrooms
3. Formatting for sports field
4. Implementation of WIFI, Webinar etc on Campus.
5. Digitalisation of Library

Name _

Signature of the Coordinator, IQAC